

Patient Flow Coordinator Evaluation Form

Candidate Name		Interviewer	
Position Title	<i>Patient Flow Coordinator</i>	Interview Date	
Desired Salary		Interview Start Time	
Available Start Date		Interview End Time	

Rating Scale Responses	Interviewer Recommendation
1. No answer 2. Does not meet expectations 3. Meets expectations 4. Exceeds expectations 5. Outstanding	<input type="checkbox"/> Hire <input type="checkbox"/> Needs additional interview <input type="checkbox"/> Possible fit for different position <input type="checkbox"/> Do not hire but keep on file <input type="checkbox"/> Do not hire
Total Score: _____	Comments:

Questions	Rating	Notes
How have your past leadership experiences prepared you for the flow coordinator role at our facility?		
Tell me about a time when you contributed to a quality improvement initiative. What was the project, and what were the results?		

<p>How would you approach training staff on flow optimization strategies?</p>		
<p>In your past healthcare jobs, how have you prioritized system-wide oversight?</p>		
<p>How do you protect the confidentiality of medical information during your work process?</p>		
<p>Describe a time when you identified a shortcoming at a healthcare facility you worked for. What was the problem, and how did you address it?</p>		
<p>How do you stay current on healthcare operations strategies?</p>		
<p>Additional Questions:</p>		